

**Report to the Finance and Performance
Management Cabinet Committee**



**Epping Forest
District Council**

Report Reference: FCC-025-2009/10.

Date of meeting: 15 March 2010.

Portfolio: Performance Management.

Subject: Risk Management – Updated Corporate Risk Register.

Responsible Officer: Edward Higgins (01992 564606).

Democratic Services: Gary Woodhall (01992 564470).

Recommendations/Decisions Required:

- (1) To note the updating of the Corporate Risk Register;**
- (2) To consider whether there are any new risks that are not on the current Corporate Risk Register: and**
- (3) To consider whether the tolerance line on the risk matrix should be amended.**

Executive Summary:

The meeting of this Committee on 25 January 2010 amended the scoring of three risks on the Corporate Risk Register. The register has subsequently been considered by the Risk Management Group on 23 February and the Corporate Governance Group on 24 February. These reviews identified a need to update one of the vulnerabilities and to seek Members views on the possible need for a risk or risks related to the Olympics.

Reasons for Proposed Decisions:

It is essential that the Corporate Risk Register is regularly reviewed and kept upto date. The decisions are a necessary part of this well-established process.

Other Options for Action:

Members may suggest new risks for inclusion or changes to the scoring of existing risks.

Report:

1. The February meetings of the Risk Management Group and the Corporate Governance Group reviewed the risks and their scores to take account of any changes since 23 December. It was felt that the vulnerability for one risk needed to be updated, that one new risk was more appropriately managed through service risk registers and that a debate was needed about the risks associated with the Olympics.

2. The risk for which the vulnerability has been amended is risk 9, depot accommodation. The vulnerability has been expanded to specifically cover the potential for an issue not to be addressed due to the lack of an overall Depot Manager. Currently several different services use the Langston Road Depot, with each service having its own management structure. There is regular liaison between the different depot users but a concern remains that an issue might arise and not be picked up through these meetings.

3. The risk that it was felt should be managed through service risk registers relates to building works at the Civic Offices. The Conder building is scheduled to have a replacement heating system and new windows in 2010. This work is essential but will inevitably cause disruption to services. Overall it was felt that good project management should minimise the disruption and prevent this becoming a corporate issue.

4. The Corporate Governance Group felt that given the complexity of the issues around the Olympics, Member views should be sought before deciding on the nature and wording of any risk. Members might feel that a risk should be included as a threat in terms of disruption to services and travel, although any such disruption would only be for a short period. Members might feel that a risk should be included as an opportunity to achieve additional income, although discussions are taking place through the usual forums – for example with the Caravan Club. Member’s views on the need to include any items relating to the Olympics on the Corporate Risk Register are requested.

5. Members are also asked to consider the attached updated Corporate Risk Register (Annex 1) and whether the risks listed are scored appropriately, whether there are any additional risks that should be included and whether the tolerance line needs to be amended.

Resource Implications:

No additional resource requirements.

Legal and Governance Implications:

The Corporate Risk Register is an important part of the Council’s overall governance arrangements and that is why this Committee considers it on a regular basis.

Safer, Cleaner, Greener Implications:

None.

Consultation Undertaken:

The Risk Management Group and the Corporate Governance Group have been consulted.

Background Papers:

None.

Impact Assessments:

Risk Management

If the Corporate Risk Register was not regularly reviewed and updated a risk that threatened the achievement of corporate objectives might either not be managed or be managed inappropriately.

Equality and Diversity

Did the initial assessment of the proposals contained in this report for relevance to the Council’s general equality duties, reveal any potentially adverse equality implications? No

Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken? N/A

What equality implications were identified through the Equality Impact Assessment process?
N/A

How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?

N/A